HOW TO PROCURE SOFTWARE THROUGH CHESS

Customer

Requirement → Visit the CHESS IT e-mart Software Agreements Page (R1) → Determine if your Requirement can be met by an ELA, ESI, or the ITES-SW Contract Vehicle

Enterprise License Agreement (ELA)

ELA
- **YES** → Determine ELA Agreement from CHESS Software Agreements Page (R2) → Follow Ordering Instructions on the ELA page you selected per your Requirement
- **NO** → Move on to ESI Agreements

Enterprise Software Initiative (ESI)

ESI
- **YES** → Determine ESI Agreement from CHESS Software Agreements Page (R3)
  - **Army Managed** → Follow Ordering Instructions on the ESI page you selected per your Requirement
  - **Non-Army** → Locate the correct ESI Agreement on the DOD ESI Website (R4) → Follow Ordering Instructions on the ESI agreement you selected per your Requirement
- **NO** → Move on to ITES-SW Vehicle

Information Technology Enterprise Solutions - Software (ITES-SW)

ITES-SW → Submit RFQ to determine if ITES-SW meets Requirement (R5) → Software Available?
- **YES** → Customer works with respective Contracting Office to make an award → CHESS End
- **NO** → See IT e-mart for Statement of Non-Availability (SoNA) Instructions (R6) → Submit SoNA via IT e-mart → CHESS End
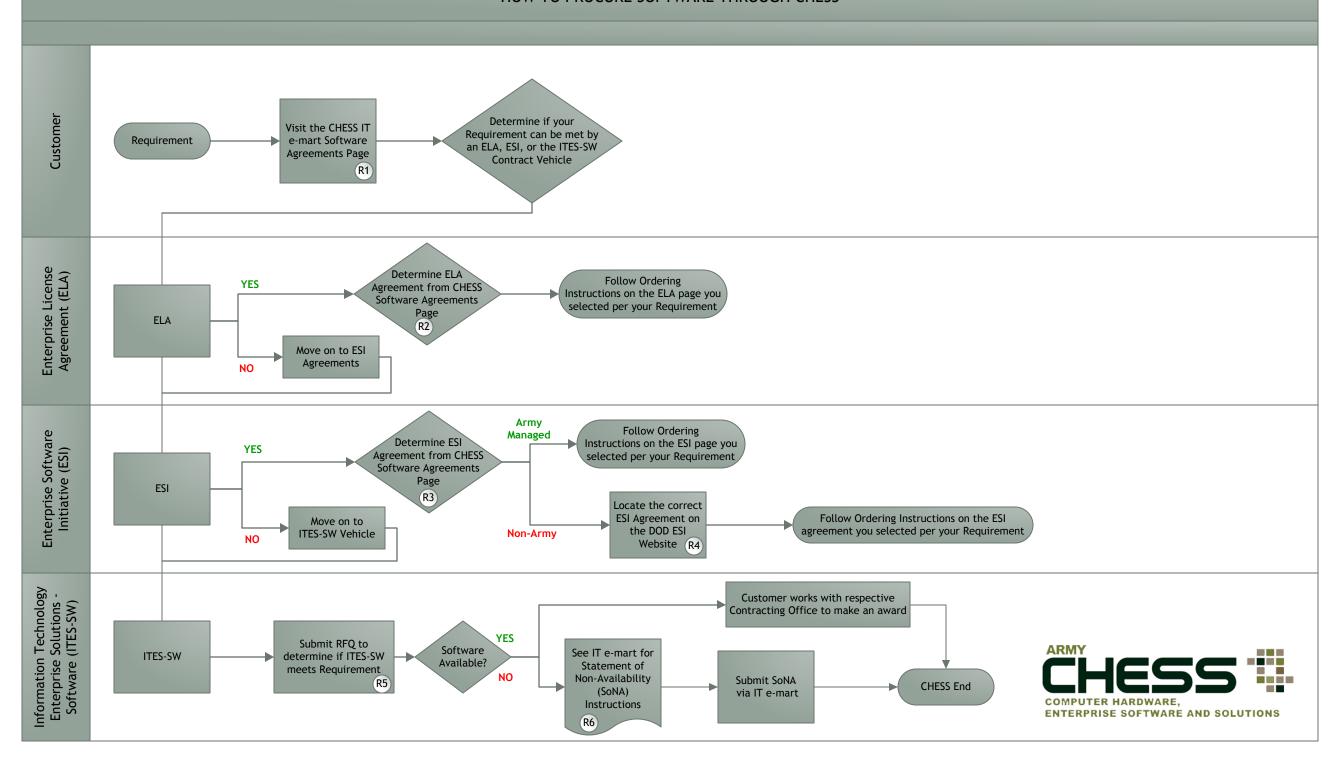
ARMY **CHESS**
COMPUTER HARDWARE,
ENTERPRISE SOFTWARE AND SOLUTIONS

(R1) CHESS IT e-mart Software Agreements Page: https://chess.army.mil/Contract/SoftwareAgreements

(R2) ELA's are featured on the top section of the Software Agreements Page: https://chess.army.mil/Contract/SoftwareAgreements

(R3) ESI's are featured in the bottom section of the Software Agreements Page: https://chess.army.mil/Contract/SoftwareAgreements

(R4) DOD ESI Website: http://www.esi.mil/

(R5) Submit RFQ based via the RF Process Tool found on the CHESS IT e-mart at https://chess.army.mil/rftool/Admin/RFQIndex NOTE: You must be logged in to the CHESS IT e-mart to access the RF Process Tool.

(R6) Visit the CHESS IT e-mart for SoNA instructions at https://chess.army.mil/Content/Page/SONA